

**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM
FIRE AUTHORITY**

MINUTES

of the meeting of the Authority held on 31 OCTOBER 2003

at the Council House, Old Market Square, Nottingham from 10.33 am to 11.49 am

Membership

	Councillor Jackson	(Chairman)
	Councillor Palmer	(Vice-Chairman)
	Councillor Bennett	
^	Councillor Bosnjak	
^	Councillor Cottee	
	Councillor Davison	
	Councillor Freeman	
	Councillor Griggs	
^	Councillor Grocock	
	Councillor Hemsall	
^	Councillor O'Toole	
	Councillor Pepper	
^	Councillor Pulk	
^	Councillor Smith	
	Councillor Spencer	
	Councillor Stephenson	
	Councillor Tsimbiridis	
^	Councillor Wood	

Members absent are marked ^

55 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bosnjak, Cottee, Grocock, O'Toole, Pulk, Smith and Wood.

56 MINUTES

RESOLVED that the minutes of the last meeting, held on 12 September 2003, copies of which had been circulated, be confirmed and signed by the Chairman.

57 DECLARATIONS OF INTERESTS

No declarations of interest were made.

58 CHAIRMAN'S ANNOUNCEMENTS

The Chairman condemned an incident where a crew from Edwinstowe were attacked as appalling and unacceptable. All parties expressed best wishes for the crew concerned.

59 IMPROVEMENT AND DEVELOPMENT BOARD MEETING

RESOLVED that the report of the Chief Fire Officer, informing members of the outcome of the meeting held on 18 September 2003, copies of which had been circulated, be noted.

60 DRAFT INTEGRATED RISK MANAGEMENT PLAN

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, be noted.

RESOLVED that the Draft Integrated Risk Management Plan be approved for consultation.

61 BUDGET MONITORING STATEMENT - PERIOD ENDING 30 SEPTEMBER 2003

RESOLVED that the report of Chief Fire Officer, copies of which had been circulated, regarding the financial performance of the Authority in the year 2002/2003 up to 30 September, be noted.

62 AD-HOC MEMBERS GROUP ON EQUALITIES

RESOLVED that the report of the Chief Fire Officer, copies of which had been circulated, outlining ongoing work be noted.

63 POST OF BLACK AND MINORITY ETHNIC COMMUNITIES DEVELOPMENT OFFICER

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, proposing the establishment of a Black and Minority Ethnic (BME) Communities Development Officer.

RESOLVED

- (1) that the establishment of a Black Minority Ethnic Communities Development Officer on scale 6 of a fixed term contract of two years be approved;**
- (2) that the cost of £24,600 at grade maximum be met from the Community Safety Budget.**

64 IMPLEMENTING ELECTRONIC GOVERNMENT (IEG3)

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated.

RESOLVED that the Implementing Electronic Government (IEG3) statement be approved and submitted to the Office of the Deputy Prime Minister by 10 November 2003.

65 INFORMATION AND COMMUNICATIONS TECHNOLOGY STRATEGY

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, detailing the recommendations of PricewaterhouseCoopers regarding an Information and Communications Technology (ICT) Strategy.

RESOLVED that the Information and Communications Technology Strategy, as set out in Appendix A to the report, be approved.

66 POST OF MANAGEMENT DEVELOPMENT OFFICER

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated.

RESOLVED

- (1) that a post of Management Development Officer be established on grade PO3, subject to final evaluation of the job description;**
- (2) that the cost of £32,904 at grade maximum be met from the Training Budget.**

67 COMPREHENSIVE PERFORMANCE ASSESSMENT IN THE FIRE SERVICE

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated.

RESOLVED

- (1) that involvement in the Audit Commission pilot scheme be supported;**
- (2) that members be provided with a copy of the Self - Assessment.**

68 POST OF IT DEVELOPMENT/SUPPORT OFFICER

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated.

RESOLVED that a post of IT Development/Support Worker be established, with immediate effect, on scale 6.

69 STATEMENT OF AUDITING STANDARD 610 (SAS601)

RESOLVED that the report of Treasurer, copies of which had been circulated, be noted.

70 EXCLUSION OF PUBLIC

RESOLVED that, pursuant to Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the remaining items as they involved the likely disclosure of exempt information as defined in paragraphs 1 and 11 of part 1 of schedule 12A to the Act.

71 NEW DIMENSION UPDATE

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated.

RESOLVED that the recommendation in the report be approved.

72 JOB EVALUATION - NON-UNIFORMED STAFF

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated.

RESOLVED that the report be noted.